

Submitting an Online Lifestyle Spending Account (LSA) Claim

Submitting your claim online is the quickest and easiest way to be reimbursed from your plan. You will know immediately that Sentinel has received your claim and you can upload the required substantiation right in your portal.

To ensure that your request for reimbursement is approved and paid timely be sure you have the following information available:

For LSA Claims:

- Date service was rendered/item was purchased
- Description of service or item
- Name of provider of service/location of purchase
- Total cost of item or service

Please note: Claims are processed in the order they are received. Claims received in good order by Wednesday by 5pm EST* will be paid out that Friday. Claims received after the deadline will be paid out the following Friday.

*Please note that during holiday weeks or on other dates at Sentinel's discretion, the deadline may be earlier.
